



Chenowith Elementary

View All

Destiny Administrator Logout

Help

List All Sites

Home

Catalog

Circulation

Back Office

Processing Needed

Reports > Print Patron Barcodes

How do I... ?

Find Patron

Add Patron

Update Patrons

Update Classes

Import Patrons

Export Patrons

Upload Pictures

Library Policies

Textbook Policies

Access Levels

Calendar / Hours

Reports

Forecasting

Site Configuration

Inventory

Job Manager

Used

Unused

Print used patron barcodes...

Select by Patron Name

From A to Z

Sorted by Patron Name

teacher and then by

Limited to patrons Of these types ...with these statuses

- Faculty
- K-5 students
- Migrant Summer School
- Parent / Community
- Staff
- Student
- Active
- Restricted
- Inactive

Include the following Barcode number

Formatted for Barcode labels

Use label stock Avery white address labels (style 5160)

Start on label 1

Printer offset - Horizontal: 0 Vertical: 0

- Use at the circulation desk
- Start a new page for each group
- Include Library Circulation command barcodes

In addition to adjusting your printer offsets, you must also configure Adobe Reader so that your labels are properly aligned.

For assistance configuring Adobe Reader or the printer offsets, see [Troubleshooting](#)

Run Report